



Health and Safety Policy

1. Introduction

WorkCare West Midlands (WWM) is a charity providing workplace chaplaincy in the West Midlands and Warwickshire.

WWM is committed to wellbeing of employees and volunteers: our Health and Safety Policy is to encourage us to take care of each other and be prepared against major risks.

Precautions and actions regarding Health and Safety are most appropriately planned and discussed at local level and in local teams – as chaplaincy practice varies considerably from place to place.

Health and safety is also the responsibility of the individual. Please make sure you are confident you are aware of the risks where you operate, comply with any controls in place and identify any concerns with your team leader or the Lead Officer.

2. Definitions

Health and Safety definitions in relevant legislation are used here with the same meaning unless otherwise stated.

3. Objectives

WWM upholds a Christian concern for the well-being of all people. Health and Safety provisions are therefore important both for our own personnel and those among whom we work. To this end each person fulfilling duties on behalf of WWM will be expected to be familiar with and observe this policy.

4. Scope

Much of the work carried out under the auspices of WWM as chaplaincy takes place in various industrial and commercial workplaces. Each volunteer must:

- Attend a suitable induction, including a Health and Safety briefing, before any new chaplaincy work is undertaken, or any new premises are visited.
- Be fully aware of, and abide by, the Health and Safety Policy of the organisation they are visiting.
- Obtain and wear such high visibility or protective clothing as may be required in the places they visit/ This will be provided either from WWM or by the organisation they visit.
- Be vigilant as to potential hazards in the workplace and draw them to the attention of local management. Undertake a site specific risk assessment where appropriate.



Chaplains may find themselves working alone. Please see the Lone Workers Policy for more information and guidance.

The Trustees reserve the right to cancel a chaplaincy arrangement when it deems the risks to health and safety of chaplains, workers or general public to be too great.

Events organised by WWM itself will be appropriately risk-assessed.

5. Conclusion

We want all our volunteers and employees to be and feel safe where they work and volunteer. Please raise any questions or concerns with your team leader or the Lead Officer.

Approved by: WorkCare West Midlands Trustees 20th November 2024

Next Review Date: On or before 1 May 2025